

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL
HELD ON JANUARY 28, 2021 7:00 P.M.**

Mayor Thom Walker called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Vicki Hallin, Jenny Gerold, Jules Zimmer and Jeff Reynolds. Others present: Finance Directors Steve Jackson, Police Chief Todd Frederick, Public Works Director Bob Gerold, Community Development Manager Stephanie Hillesheim, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, Wastewater Plant Manager Chris Klinghagen and Attorney Damien Toven.

AGENDA ADDITIONS/DELETIONS

Walker stated that staff needs to add the Emergency Declaration and a Fire Act Grant to the agenda. The Emergency Declaration will be added under Unfinished Business and the Fire Act Grant under Miscellaneous.

REYNOLDS MOVED TO APPROVE THE AGENDA WITH THE ADDITION OF THE EMERGENCY DECLARATION AND THE FIRE ACT GRANT. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES

- A. Study Session Meeting minutes of January 7, 2021
- B. Regular Meeting Minutes of January 14, 2021

Zimmer would like some clarification on the January 14th minutes when the City Administrator position was mentioned. Not that he does not value community input, but it comes down to a Council decision. Jenkins will clarify that in the minutes.

HALLIN MOVED TO APPROVE THE JANUARY 7, 2021 STUDY SESSION MEETING MINUTES AND THE REGULAR MEETING MINUTES OF JANUARY 14, 2021 WITH THE RECOMMENDED CLARIFICATION. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- A. Permits and Licenses
- B. Personnel
 - 1. Accept resignation of Liquor Clerk Izabella Fuhrman effective January 21, 2021
- C. Donations and Designations
 - 1. Resolution 21-06– accept donation from Legion for Light up Princeton
 - 2. Resolution 21-07 – accept donation / Grant from Bernick’s Community Giving Fund

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

PUBLIC HEARINGS –

- A. Schwartz Annexation Request – Ordinance 802

Jenkins advised that the City has received a petition from Richard and Ann Schwartz to annex their property. The proper notices were mailed and the hearing was published in the newspaper. the Council can vote to waive the first reading and approve it tonight, or introduce it tonight and approve it at the next meeting. Schwartz was available via Zoom to answer any questions.

J GEROLD MOVED TO OPEN THE PUBLIC HEARING AT 7:12PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Walker stated the standard practice is to introduce an ordinance at a meeting, and then approve it at the next meeting. Toven stated that the Council can deviate it from the standard 2 readings, but they do not usually do so. He said if they wish to continue the public hearing, they can recess that and re-open it at the next meeting.

HALLIN MOVED TO RECESS THE PUBLIC HEARING UNTIL THE NEXT REGULAR MEETING. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

PRESENTATIONS / SPEAKERS

FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES

A. City Administrator – Verbal Update

Zimmer provided an update on the interviews they had completed earlier tonight. There is one applicant that stands out. They wanted to know if the Council was confident in their decision and would allow them to make an offer without additional interviews.

Walker said he is a bit stuck on this. He feels it would be appropriate for the Council to have an introduction to the applicant.

Zimmer said he would rather there be a Council consensus, but he is very confident about this candidate. J Gerold agreed and their intention was to do second interviews, but they really feel this is a great fit.

Walker suggested they make an offer to the candidate; he will not second guess the decision no matter the outcome.

HALLIN MOVED TO APPROVE THE CANDIDATE SELECTION AND THAT THEY BE OFFERED THE POSITION. REYNOLDS SECONDED THE MOTION.

Walker asked Zimmer and J Gerold what they feel the candidate strengths are.

Zimmer said their experience, and that they appear to work well with people. J Gerold responded that they seem to have some good common sense when it comes to managing people, and they have a good management style that should work well with staff.

Reynolds asked when the names were public. Toven said then the job is offered.

Walker reminded the Council that there will be a probationary period if it is determined that this candidate is not a good fit.

THE MOTION CARRIED UNANIMOUSLY

B. PUC Agenda Packet for January 27, 2021 meeting

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

UNFINISHED BUSINESS

A. Emergency Declaration

Lawrence advised that Ordinance 801 expired January 10. The Emergency Management recommends not renewing one at this time, but would like to still keep those to 10 people in the council room for meetings.

NEW BUSINESS

A. Fire Act Grant Update.

Lawrence advised that the Fire Act Grant that he applied for COVID Supplies was approved. The Grant is for \$3000, and has a matching amount of \$150.00. He plans on using the funds to purchase more personal protective equipment. He will have a memo at the Study Session for official approval.

BILL LIST

MISCELLANEOUS

ADJOURNMENT

There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 7:43PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins Tadych
City Clerk

ATTEST:

Thom Walker,
Mayor